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16 NATION

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CIN: L60300MH1988PLC049019

NOTICE

(A) ANNUAL GENERAL MEETING

NOTICE is hereby given that the Thirtieth Annual General Meeting of the members of the Company will be held on Wednesday, 11th July, 2018 at 11:00 a.m. (IST) at 4th Floor, Walchand Hirachand Hall, IMC Chamber of Commerce and Industry, IMC Marg, Churchgate, Mumbai - 400 020 ("Meeting").

The Annual Report of the Company for the financial year 2017-18 including the Notice convening the Meeting has been sent to the members to their registered address by post / courier, and electronically to those members who have registered their e-mail address with the Depositories / Company.

The said Annual Report is available on the Company's website: www.riil.in and also available for inspection at the Registered Office of the Company on all working days during business hours up to the date of the Meeting.

Businesses set out in the Notice will be transacted through voting by electronic means and pursuant to the provisions of Section 108 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014, as amended, and Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is providing to its members facility to exercise their right to vote on all resolutions proposed to be passed at the Meeting by electronic means ("e-voting"). The members may cast their votes using an electronic voting system from a place other than the venue of the Meeting ("remote e-voting"). The Company has engaged the services of Karvy Computershare Private Limited ("Karvy") as the Agency to provide e-voting facility.

The communication relating to remote e-voting, *inter-alia*, containing User ID and password along with a copy of the Notice convening the Meeting has been despatched to the members. The Notice of the meeting and format of communication for e-voting are available on the website of the Company: www.riil.in and on the website of Karvy: <https://evoting.karvy.com>.

The remote e-voting facility shall commence on Friday, 6th July, 2018 from 9:00 a.m. (IST) and end on Tuesday, 10th July, 2018 at 5:00 p.m. (IST). The remote e-voting shall not be allowed beyond the aforesaid date and time.

A person, whose name appears in the Register of Members / Beneficial Owners as on the cut-off date, i.e., Wednesday, 4th July, 2018, only shall be entitled to avail the facility of remote e-voting / voting at the Meeting.

Any person who becomes member of the Company after despatch of the Notice of the Meeting and holding shares as on the cut-off date may obtain the User ID and password, *inter-alia*, by using SMS facility or by sending a request at evoting.riil@karvy.com. The detailed procedure for obtaining User ID and password is provided in the format of communication for e-voting which is available on Company's website and Karvy's website. If members are already registered with Karvy for e-voting, they can use their existing User ID and password for casting their vote through remote e-voting.

The facility for voting through electronic voting system will also be made available at the Meeting ("Insta Poll") and members attending the Meeting, who have not cast their vote(s) by remote e-voting, will be able to vote at the Meeting through Insta Poll.

The members who have cast their vote(s) by remote e-voting may also attend the Meeting but shall not be entitled to cast their vote(s) again.

(B) RECORD DATE

NOTICE is also hereby given pursuant to Section 91 of the Companies Act, 2013 and applicable Rules thereunder that the Company has fixed Wednesday, 4th July, 2018 as the **Record Date** for the purpose of determining the members eligible to receive dividend recommended by the Board of Directors for the financial year 2017-18.

The members are requested to note the following contact details for addressing queries / grievances, if any, relating to e-voting facility:

Shri S. P. Venugopal - General Manager, Karvy Computershare Private Limited, Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad 500 032, Phone No. +91 40 6716 1700, Toll-free No. 1800 3454 001 (From 9.00 a.m. to 6.00 p.m.) (IST), E-mail: evoting.riil@karvy.com

By order of the Board of Directors

Sd/-

Place : Mumbai
Date : 18th June, 2018

Shallesh Dholakia
Company Secretary & Compliance Officer

www.riil.in